

**MINISTRY OF FINANCE, ECONOMIC PLANNING AND
DEVELOPMENT**

CENTRAL PROCUREMENT BOARD

*1st Floor, Social Security House, Julius Nyerere Avenue, Rose Hill,
Tel: +230- 4659300; Fax: +230- 4650846*

**APPLICATION FORM FOR REGISTRATION AS
EVALUATOR/RESOURCE PERSON**

A. PERSONAL DETAILS

1. Surname: (Mr./Mrs./Ms.): 2. Other Name:
3. NIC:
4. TAN:
5. Date of Birth:/...../..... 6. Age:
7. Residential Address:
8. Residential Phone No. (Landline):
9. Mobile Phone:
10. Email address: 11. Fax No.:

B. EMPLOYMENT DETAILS

12. Present Occupation: 13. No. of Years of Service:
14. Monthly Salary (Rs.):
15. Office Phone No:
16. Name of Employer/Ministry/Department:
17. Address of Employer:

C. EDUCATION

S/N	Academic Qualification	Country (Year)	S/N	Professional Qualification	Country (Year)
1			1		
2			2		
3			3		
4			4		

(Please attach photocopies of certificates)

D. WORK EXPERIENCE *(Start from the most recent post held)*

Year		Post Held	Field of Work	Employer/Min./Dept.
From	To			

E. PAST EXPERIENCE (IF ANY) IN THE EVALUATION OF BIDS

(Please tick as appropriate and insert details and year)

	Field	Yes	No	Details	Year/s
1	Building/Construction				
2	Goods (General)				
3	Plant & Equipment				
4	Transport				
5	Cleaning Services				
6	ICT projects				
7	Road Works				
8	Water/Sewerage				
9	Consultancy Services				
10	Pharmaceutical Goods				
11	Security Services				
12	Other (Specify)				
13	Other (Specify)				

(Please attach documentary evidence)

F. PAST EXPERIENCE (IF ANY) IN VETTING OF BIDDING DOCUMENTS

(Please tick as appropriate and insert details and year)

	Field	Yes	No	Details	Year/s
1	Building/Construction				
2	Goods (General)				
3	Plant & Equipment				
4	Transport				
5	Cleaning Services				
6	ICT projects				
7	Road Works				
8	Water/Sewerage				
9	Consultancy Services				
10	Pharmaceutical Goods				
11	Security Services				
12	Other (Specify).....				
13	Other (Specify).....				

(Please attach documentary evidence)

G. HAVE YOU FOLLOWED THE E-PROCUREMENT SYSTEM TRAINING COURSE FOR EVALUATORS CONDUCTED BY THE PROCUREMENT POLICY OFFICE?

*Tick [✓] as appropriate

Yes

No

H. Preferred Option*

Evaluation

Yes

No

Vetting

*Tick [✓] as appropriate

I. DATA SHARING

I have **Objection /No Objection** *(Please delete as appropriate)* that some selected information from my personal data sheet be shared with other institutions for the sole purpose of enlistment as a member of Bid Evaluation Committees, whenever such a request is made to the CPB.

J. Have you ever been convicted for any offence during the last 10 years?

No

Yes

(If Yes, *Please give details & year*).....
.....

K. I, the undersigned applicant, certify that all information provided is true and correct.

.....
Signature of Applicant

Date:...../...../.....

For Official Use:

1. Field of Expertise:

Note: *Incomplete or inadequate filling of the Application Form may entail the rejection of an application*